

APR 10 2017

State of Texas
County of Panola

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY B. Davis DEPUTY

On this 13th day of March, 2017, the Commissioners' Court of Panola County, Texas met in a Regular Meeting of the Court at 9:00 AM in the Commissioners' Courtroom of said County with the following members of the Court present:

LeeAnn Jones	County Judge
Ronnie LaGrone	Commissioner, Precinct #1
John Gradberg	Commissioner, Precinct #2
Craig M. Lawless	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

Also attending were Bobbie Davis, County Clerk, and Vicki Heinkel, Administrative Assistant to the County Judge. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represents. The following proceedings were held at this meeting:

PRAYER: Commissioner Ronnie LaGrone gave the prayer.

OPEN MEETING:

1. **CITIZEN COMMENTS:**

Garrett LaGrone, local citizen and business owner, addressed the Court about perceived problems with the local wrecker service rotation for traffic accidents.

2. **COMMISSIONERS' REPORTS:**

There were no Commissioners' Reports.

3. **COUNTY JUDGE'S REPORT:**

Judge Jones reminded those present to participate in the county-wide clean-up day to be held April 8, 2017.

4. **CONSENT ITEMS:**

PERSONNEL

- a. None.

ROAD & BRIDGE

- a. To authorize the County Auditor to advertise for sealed bids for Asphalt Materials for use by the Panola County Road and Bridge Department. Bid specifications will be available in the Panola County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas 75633. Bids will be opened at a future meeting of the Panola County Commissioners' Court scheduled for Monday, April 10, 2017 at 9:00 AM.

MISCELLANEOUS

- a. To approve minutes of Commissioners' Court meetings held during the month of February, 2017.
- b. To ratify and record the Federal Annual Equitable Sharing Agreement and Certification Report between the Federal Government, Panola County Sheriff's Department and Panola County for Fiscal Year ending December 31, 2016.
- c. To ratify and record the Federal Annual Equitable Sharing Agreement and Certification Report between the Federal Government, Panola County Criminal District Attorney's Office and Panola County for Fiscal Year ending December 31, 2016.
- d. To ratify and record the Federal Annual Equitable Sharing Agreement and Certification Report between the Federal Government, Panola County Constable Precincts #1 and #4 and Panola County for Fiscal Year ending December 31, 2016.
- e. To ratify and record Federal Annual Equitable Sharing Agreement and Certification Report between the Federal Government, Panola County Constable Precincts #2 and #3 and Panola County for Fiscal Year ending December 31, 2016.
- f. To ratify and record the Chapter 59 Asset Forfeiture Report by Law Enforcement Agency for the Panola County Sheriff's Department for Fiscal Year ending December 31, 2016.
- g. To ratify and record the Chapter 59 Asset Forfeiture Report by Law Enforcement Agency for Panola County Constable Precincts #1 and #4 for Fiscal Year ending December 31, 2016.
- h. To ratify and record the Chapter 59 Asset Forfeiture Report by Law Enforcement Agency for the Panola County Constable Precincts #2 and #3 for Fiscal Year ending December 31, 2016.
- i. To record a Request for Payment and Full Release of all Claims and Liability forms from Ms. Zelma Ree Perkins, Mr. Roy Chester Perkins, Mr. Benjamin Dwayne Perkins, Mr. Phillip Bernard Perkins, Ms. Valerie Perkins and Ms. Shakevia Ciqana Harris.
- j. To record Statement of Officer and Oath of Office forms for Panola County Auditor Carl Sidney Burns.
- k. To record Statement of Officer and Oath of Office forms for 1st Assistant Panola County Auditor Jennifer Stacy.
- l. To record Statement of Officer and Oath of Office forms for 2nd Assistant Panola County Auditor Brooke Lipsey.
- m. To ratify and record the IBF Tree & Moving Service, LLC invoice with regard to cutting, trimming, stump grinding and clean-up of trees and bushes on Anderson Square.
- n. To discuss and act upon authorizing the County Auditor to advertise for sealed bids for "Panola County Towing". Bid specifications are available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened April 10, 2017 at a Regular Session of Commissioners' Court scheduled for 9:00 AM.

- o. To record Panola County Juvenile Probation Department's Financial Statements for Fiscal Year ending August 31, 2016.
- p. To record 123rd Judicial District Community Supervision and Corrections Department's Financial Statements for Fiscal Year ending August 31, 2016 and to record 4th Quarter Financial Report for Fiscal Year 2016.
- q. To record 2016 Certificate of Completion of Training from the Texas Veterans Commission for Veterans Service Officer James G. Young.
- r. To record 2016 Certificate of Compliance Continuing Education from the County Treasurer's Association of Texas for Panola County Treasurer Joni Reed.
- s. To record 2016 Certificate of Compliance Public Funds Investment Act from the County Treasurer's Association of Texas for Panola County Treasurer Joni Reed.
- t. To approve and record 2017 Budget Amendment No. 5.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Judge LeeAnn Jones (2); PCSD Investigator Chris Welk; Panola County District Clerk Debra Johnson; Panola County Justice of the Peace Precincts #1 & #4 David A. Gray; Panola County Justice of the Peace, Precincts #1 and #4 Criminal Clerk Toni Hughes; Panola County Justice of the Peace Precinct #1 & #4 Civil Clerk Mary Sue Kiper; Panola County Tax Assessor Debbie Crawford; Panola County Clerk Bobbie Davis; and Panola County Justice of the Peace Precincts #2 & #3 Maria Hernandez.

Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve consent items, with the exception of Miscellaneous item "n". The motion passed unanimously.

Following an explanation of Miscellaneous item "n" by Chief Deputy Sheriff John DePresca, Commissioner Ronnie LaGrone moved and Commissioner John Gradberg seconded the motion to approve Miscellaneous item "n". The motion passed unanimously.


A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

- 5. Commissioner Ronnie LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion passed unanimously. SEE PAYMENT REGISTER ATTACHED.
- 6. DCP Representative Frank Fort reported on the status of remediation and repair of the area affected by the recent pipeline explosion at Panola County Airport – Sharpe Field. SEE PRESENTATION ATTACHED.
- 7. Commissioner Dale LaGrone moved and Commissioner John Gradberg seconded the motion to proclaim the week of March 19-25, 2017 as Poison Prevention Week in Panola County. The motion passed unanimously. SEE PROCLAMATION ATTACHED.

8. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to adopt Order #2017-01 closing Panola County Road #3067. The motion passed unanimously. SEE ORDER ATTACHED.
9. Commissioner John Gradberg moved and Commissioner Craig M. Lawless seconded the motion to award a contract for Automated Ad Valorem Tax Collection Services Request for Proposals dated January 9, 2017 between Panola County and Pritchard and Abbott, Inc. The motion passed unanimously. SEE PROPOSAL ATTACHED.
10. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to award the purchase of items of food for the Panola County Detention Center to the lowest and best food vendors, **Performance Food Group** and **Flowers Baking Company of Tyler, LLC**, upon recommendation of Jail Administrator Tina McMullen. The motion passed unanimously. SEE INFORMATION ATTACHED.
11. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve a proposal from Jeff O'Neal with O'Neal Carpentry to install a new down spout to keep water away from the building. The motion passed unanimously. SEE PROPOSAL ATTACHED.
12. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to approve a service application and agreement between Panola County Road and Bridge Department, Precinct #1 and Clayton Water Supply Corporation. The motion passed unanimously. SEE AGREEMENT ATTACHED.
13. Commissioner Craig M. Lawless moved and Commissioner John Gradberg seconded the motion to approve a work order for professional services between Hayes Engineering, Inc. and Panola County with regard to repairs to the Panola County Airport – Sharpe Field runway. The motion passed unanimously. SEE WORK ORDER ATTACHED.

The meeting was then adjourned.


Dated this 13th day of March, 2017.




 LeeAnn Jones, County Judge, Panola County, Texas

State of Texas
 County of Panola

I, Bobbie Davis, Panola County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for March 13, 2017.



 Bobbie Davis, County Clerk, Panola County, Texas


 4/10/17

 Date